



## CITY OF THE VILLAGE

**CITY CHARTER:** The City of The Village is a "home rule" city with its own charter. The City Charter provides for a form of government known as the "Council-Manager" government. All powers of the city must be exercised as prescribed by the charter, except where state law supersedes the provisions of the charter.

### **THE CITY COUNCIL:**

- **Wards:** There are five (5) wards in the City of The Village. Ward boundaries are established by Ordinance and are equivalent in population as determined by the decennial census.
- **Council Members:** The City Council consists of five (5) members, one elected from each ward for a two (2) year term. Terms are staggered so that three (3) seats come up for election in one year while the remaining two (2) seats come up for election the following year.

**ELECTIONS:** Elections are held each year on the first Tuesday of April. Candidates for office must reside in the Ward for which they represent, but are elected at large.

**MAYOR:** The Mayor is elected by the Council for a one (1) year term at the first regular meeting in May of each year. The Mayor presides over the Council meetings and serves as the head of city government for all ceremonial purposes, but has no regular administrative duties or powers. As a Councilman, the Mayor has all of the powers, rights, and duties of the other council members, including the right to vote on all questions.

### **POWERS OF THE CITY COUNCIL:**

- To appoint and remove the city manager, city clerk, city attorney, and municipal judge.
- To enact municipal legislation and to set municipal policies.
- To raise revenues and to make appropriations.
- To appoint and remove members of the Planning Commission, Board of Adjustment and other advisory bodies.
- To grant pardons and remissions of fines, upon the recommendation of the Judge.
- To regulate the organization, powers, and duties of the Municipal Court.

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- To create, change, and abolish all offices and departments of the City.
- To inquire into the conduct of any officer or department of the city.
- The Council may deal with the administrative service solely through the City Manager and may not give orders on administrative matters to any subordinate of the City Manager.

## **POWERS & DUTIES OF THE CITY MANAGER:**

- Is Chief Executive Officer of the City and is responsible for the execution of the laws, ordinances, and policies of the City. The City Manager administers the affairs of the municipal government.
- Is responsible to the City Council and serves at its pleasure.
- Appoints, removes, demotes, suspends, etc., all subordinate officers and employees of the City.
- Supervises and controls all officers and City employees.
- Prepares an annual budget for submittal to the Council.
- Reports to the Council on the finances and the administrative activity of the City.
- Keeps the Council informed of the financial condition and the future needs of the City and exercises all other powers and functions prescribed by Ordinance.