



CITY COUNCIL MINUTES
February 6, 2017

The City Council of the City of The Village, Oklahoma, met in regular session at City Hall on Tuesday, February 6, 2017, at 7:30 p.m., at 2304 Manchester Drive.

COUNCIL PRESENT

Hutch Hibbard, Mayor
Chris Bernardy, Vice-Mayor
Dave Bennett, Council Member
Sonny Wilkinson, Council Member
C. Scott Symes, Council Member

STAFF PRESENT

Bruce K. Stone, City Manager
Beverly Whitener, City Treasurer
Leslie Batchelor, City Attorney

ITEM I: CALL TO ORDER.

Mayor Hibbard called the meeting to order at 7:30 p.m.

ITEM II: INVOCATION & PLEDGE OF ALLEGIANCE.

Stan Alexander gave the invocation and led the Council in the Pledge of Allegiance.

ITEM III: APPROVAL OF MINUTES.

The Mayor asked if there were any corrections, additions or deletions to the Minutes of the January 17, 2017 regular meeting. There were no corrections, additions or deletions and the Council approved the Minutes of the January 17, 2017 regular meeting as written.

ITEM IV: CITIZENS DESIRING TO BE HEARD, PRESENTATIONS.

The Mayor stated that this is a time for citizens to address the Council on any matter not on the posted agenda.

Stan Alexander appeared before the Council and introduced Charles Henry, a candidate for the I-89 School Board. Mr. Henry reviewed his qualifications for office and explained his position on important educational issues. Mr. Henry answered questions from the Council and the public about his position on certain issues of concern, such as school vouchers and charter schools.

Library Manager Ben Mead-Harvey gave the Council a report on library activities, long-range planning and various changes in library services.

Peggy Vogt asked the percentage of rental properties in The Village. The city manager stated that the 2010 Census contains the most current information available and



CITY COUNCIL MINUTES
February 6, 2017

advised that the census established that approximately 30% of residential properties in The Village are rented.

Beverly Boyd asked for a better quality ward boundary map than the one that is available on the City website.

ITEM V. CONSIDERATION OF RESOLUTION 02-06-2017 (A) MAKING APPOINTMENTS TO FILL VACANCIES ON THE BOARD OF ADJUSTMENT.

The Mayor tabled this item.

ITEM VI. CONSIDERATION OF RESOLUTION 02-06-2017 (B) ACCEPTING A PROPOSAL FOR AUDIT SERVICES.

City Manager Bruce Stone advised that Lonnie Heim of HBC CPAs submitted an engagement letter to perform the audit for another year. Mr. Stone advised that the scope of the audit would not include Capital Assets auditing because the amount of time required to reconcile the City's inventory records goes beyond what an auditor should do. Mr. Stone also advised that the cost would increase by \$2,000 over the previous year.

After a brief discussion, Council Member Wilkinson moved to approve Resolution 02-06-2017 (B) accepting a proposal from HBC CPAs to perform the annual audit. Vice-Mayor Bernardy seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.

ITEM VII: CONSIDERATION OF ORDINANCE 719 AMENDING CHAPTER 20, SECTION 20-3 OF THE CODE OF ORDINANCES OF THE CITY OF THE VILLAGE; REGULATION OF PREEXISTING AND VESTED SIGNS; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

City Manager Bruce Stone advised that this Ordinance allows businesses that received a building permit for a new commercial building up to 90 days before November 7, 2016 to have a sign in accordance with the sign regulations in effect at the time the building permit was issued instead of in accordance with new more restrictive sign regulations adopted on November 7, 2017.

After a brief discussion, Council Member Wilkinson moved to approve Ordinance 719. Council Member Symes seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.



CITY COUNCIL MINUTES

February 6, 2017

Council Member Symes moved the approval of the Emergency Clause. Vice-Mayor Bernardy seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.

ITEM VIII: CONSIDERATION OF ORDINANCE 720 AMENDING CHAPTER 15, SECTION 15-62 OF THE CODE OF ORDINANCES OF THE CITY OF THE VILLAGE; PERTAINING TO THE REMOVAL OF NUISANCE VEHICLES BY THE CITY; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

City Manager Bruce Stone advised that this Ordinance is needed to address situations where the City cannot impound a nuisance vehicle because another vehicle is blocking access to it. Mr. Stone advised that this has happened several times.

After a brief discussion, Council Member Symes moved to approve Ordinance 720. Council Member Wilkinson seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.

Council Member Symes moved the approval of the Emergency Clause. Council Member Wilkinson seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.

ITEM IX: CONSIDERATION OF ORDINANCE 721 AMENDING SUBSECTIONS 12-257, 12-258, 12-259, 12-260 AND 12-261 OF CHAPTER 12, ARTICLE X OF THE CODE OF ORDINANCES OF THE CITY OF THE VILLAGE PERTAINING TO THE USE OF TOBACCO PRODUCTS AND VAPOR PRODUCTS ON MUNICIPAL PROPERTY; PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

City Manager Bruce Stone advised that the City-County Health Department is encouraging cities to extend the ban on the use of tobacco products on city-owned property to vapor products. Mr. Stone advised that this Ordinance would only pertain to City vehicles, City buildings and grounds and public parks.

After a brief discussion, Council Member Wilkinson moved to approve Ordinance 721. Council Member Symes seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.

Council Member Symes moved the approval of the Emergency Clause. Vice-Mayor Bernardy seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.



CITY COUNCIL MINUTES

February 6, 2017

ITEM X: CONSIDERATION OF RESOLUTION 02-06-2017 (C) REQUESTING THE RETURN OF UNUSED WORKERS' COMP LOSS FUND MONIES FOR PLAN YEAR FY 2013-14.

City Manager Bruce Stone advised that the City is due a refund of approximately \$61,000 from the City's insurance provider. Mr. Stone advised that the insurance carrier requires action by the Council to receive the refund.

After a brief discussion, Mayor Hibbard moved to approve Resolution 02-06-2017 (C) authorizing and requesting the return of excess Worker's Compensation loss funds from plan year FY 2013-14. Council Member Wilkinson seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.

ITEM XI: DISCUSSION AND POSSIBLE APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF THE VILLAGE AND THE CENTER FOR ECONOMIC DEVELOPMENT LAW, PLLC, FOR THE STRATEGIC AND MASTER PLANNING OF COMMERCIAL CORRIDORS AND INCREMENT DISTRICT NO. 1.

City Attorney Leslie Batchelor reviewed the scope of the proposed agreement for professional services and discussed the team that would be working on the various aspects of the strategic plan.

The Council discussed the timeline for the development of the plan with the hope that the timeline could be shortened. The city attorney advised that the goal would be to complete the plan in six months but that it could take up to eight months to get a quality product.

The Council also briefly discussed the appointment of a committee of stakeholders to participate in the planning process. The Council expressed a desire to include members of the Planning Commission and Development Authority, local developers, business leaders, churches, organizations and other citizens who can make a positive contribution to the process.

After a brief discussion, Vice-Mayor Bernardy moved to approve the agreement between the City of The Village and the Center for Economic Development Law. Council Member Wilkinson seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.

ITEM XII: CONSIDERATION OF ORDINANCE 722 AMENDING CHAPTER 25 OF THE CODE OF ORDINANCES OF THE CITY OF THE VILLAGE BY ADDING A NEW SECTION 25-31, ESTABLISHING A PROCEDURE FOR CLOSING PUBLIC WAYS AND EASEMENTS; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.



CITY COUNCIL MINUTES

February 6, 2017

City Manager Bruce Stone advised the Council that state law requires cities to adopt procedures for closing public ways and easements. Mr. Stone advised that Ordinance 722 would establish those procedures and would allow the City to proceed with the closing and vacation of an old sanitary sewer easement in the Hidden Village Addition. Mr. Stone advised that the easement is no longer needed because the developer provided the City with a new easement and a new section of sanitary sewer line.

After a brief discussion, Council Member Bennett moved to approve Ordinance 722. Vice-Mayor Bernardy seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.

Vice-Mayor moved the approval of the Emergency Clause. Council Member Bennett seconded the motion. The vote: Yea – Symes, Wilkinson, Bennett, Bernardy and Hibbard. Nay – none.

ITEM XIII: REPORTS:

a) ***Expenditure Reports:*** *The Council reviewed the following expenditure reports:*

1. 10/16/2016: *General Fund, \$11,013.85*
2. 10/16/2016: *Special Park Fund, \$1,404.01*
3. 02/01/2017: *General Fund, \$117,181.05*
4. 02/01/2017: *Asset Seizure Fund, \$1,816.00*
5. 02/01/2017: *General Fund, \$11,182.25*

b) ***Manager's Report:***

City Manager Bruce Stone gave the Council a report on several YouTube videos recently posted with various information about ordinances, regulations and services.

Mr. Stone showed the Council pictures of several houses that are need in painting and/or roof replacement. Mr. Stone told the Council that some of the owners are elderly and/or low-income and cannot afford to make the needed improvements. Mr. Stone advised that abatement by the City would cost taxpayers a significant amount of money, especially if re-roofing is required. Council Member Wilkinson stated that he would look into the availability of charitable services to help some of these residents.

Mr. Stone advised that the City is currently moving forward with abatement notices for approximately 80 homes that are in need of painting.



CITY COUNCIL MINUTES

February 6, 2017

The city manager reviewed draft ordinances pertaining to the placement of polycarts, boats, trailers, RVs, parking on unpaved surfaces, etc. The Council discussed the provisions at length and directed staff to do further study and work on the draft ordinances.

Mr. Stone briefed the Council on a proposal by Nichols Hills to consolidate emergency telecommunications service for the two cities.

The city manager reported that the Britton Road reconstruction project is expected to go to bid soon.

Mr. Stone mentioned the possibility of hiring a part time person to help with social media, especially in light of criticism that the City needs to do more to educate the public about ordinances, regulations, etc.

c) Reports from the Council:

Council Member Symes asked the city manager to provide an up to date sales tax report for individual businesses in The Village.

Council Member Wilkinson stated that he is not in favor of spending money to hire a part-time social media specialist and stated that more information can be provided through bill stuffers instead.

Council Member Wilkinson told the Council that Walmart would close the two Supercenters in our area at 10:00 p.m. but would keep The Village Neighborhood Market open 24-hours a day. Council Member Wilkinson stated that this might require extra police patrol for Neighborhood Market.

Council Member Bennett gave a brief report on preliminary planning for a Veterans Day event in The Village.

Council Member Bennett stated that a water break on Nichols Road has caused considerable damage to the street.

Vice-Mayor Bernardy mentioned that the City's participation in the Adopt-A - Pet program is good and commended Shannon Curran for her work on this project. Vice-Mayor Bernardy told the Council that the Adopt-A-Pet website gets 5,000 hits a month.



CITY COUNCIL MINUTES
February 6, 2017

Vice-Mayor Bernardy gave a report on topics of discussion at the recent Conference of Mayors.

Mayor Hibbard told the Council that the Northside YMCA would be building a new facility in the future and would like to find ways the City can partner with them.

ITEM XIV: NEW BUSINESS

There was no New Business to come before the Council.

ITEM XV: ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 10:00 p.m.

Mayor Hibbard

Vice-Mayor Bernardy

Council Member Bennett

Council Member Wilkinson

City Clerk

Council Member Symes