



CITY COUNCIL MINUTES
January 2, 2018

The City Council of the City of The Village, Oklahoma, met in regular session at City Hall on Tuesday, January 2, 2018, at 7:30 p.m., at 2304 Manchester Drive.

COUNCIL PRESENT

Dave Bennett, Mayor
Sonny Wilkinson, Vice-Mayor
Cathy Cummings, Council Member
Hutch Hibbard, Council Member
Bubba Symes, Council Member

STAFF PRESENT

Bruce K. Stone, City Manager
Beverly K. Whitener, City Treasurer
Leslie Batchelor, City Attorney

ITEM I: CALL TO ORDER.

Mayor Bennett called the meeting to order at 7:30 p.m.

ITEM II: INVOCATION & PLEDGE OF ALLEGIANCE.

Council Member Symes gave the invocation and led the Council in the Pledge of Allegiance.

ITEM III: APPROVAL OF MINUTES.

The Mayor asked if there were any corrections, additions or deletions to the Minutes of the meeting held on December 18, 2018. There were no corrections, additions or deletions and the Council approved the Minutes of the meeting, as written.

ITEM IV: CITIZENS DESIRING TO BE HEARD, PRESENTATIONS.

The Mayor stated that this is the time for citizens to address the Council on any matter that is not on the posted agenda.

Ben Harvey-Mead, The Village Library Manager, appeared before the Council and gave the Council a report on activities and programs at the library.

Fatiya Laymoun appeared before the Council to make a presentation on a smartphone app that would enhance public safety and welfare by providing critical medical and other information about the user. Ms. Laymoun stated that the information would be used by first responders when making calls to the user's home. Ms. Laymoun advised that the app would cost \$3.00 a month per utility account (4,600 accounts) and would be billed on the City utility bill. Ms. Laymoun answered questions from the Council.



CITY COUNCIL MINUTES

January 2, 2018

Jane Lowther appeared before the Council and asked about the opening of 104th Street to the Hidden Village Phase 2 Addition. The city manager advised that Oklahoma City requires the new water system to be looped and, in order to loop the system, the developer must connect to lines in Oklahoma City via 104th Street. Mr. Stone further advised that Oklahoma City would not accept a utility easement for the new lines and requires instead a dedicated street right of way for the new lines. Mr. Stone advised that to meet the spirit and intent of the Hidden Village Planned Unit Development, the developer would have to install a crash gate to prevent the use of the street for ingress and egress to the new subdivision.

ITEM V: CONSIDERATION OF RESOLUTION 01-02-2018 (A) ADOPTING THE CITY OF THE VILLAGE FAMILY AND MEDICAL LEAVE POLICY; APPROVING AMENDMENT TO THE CITY OF THE VILLAGE EMPLOYEE HANDBOOK; AND PROVIDING AN EFFECTIVE DATE OF MAY 1, 2017.

City Manager Bruce Stone advised the Council that an employee recently requested leave under the Family Medical Leave Act and, when checking on forms and procedures for processing the request, it was determined that the City's policy needed to be updated to incorporate changes in federal law. Mr. Stone advised that since the law became effective in 1993, the City has received only one application for family medical leave. Mr. Stone advised that legal counsel combined existing policy with a sample policy provided by OMAG.

City Attorney Leslie Batchelor told the Council that the OMAG policy needed some tweaking and stated that it was important to keep existing policies in place such as the requirement that the employee use all his or her vacation, comp time and sick leave before the 12-week FMLA unpaid leave period begins.

After a brief discussion, Vice-Mayor Wilkinson moved to approve Resolution 01-02-2018 (A). Council Member Cummings seconded the motion. The vote: Yea – Hibbard, Symes, Wilkinson, Bennett and Cummings. Nay – None.

ITEM VI. CONSIDERATION OF RESOLUTION 01-02-2018 (B) AMENDING THE FY 2017-18 GENERAL FUND AND CAPITAL IMPROVEMENT FUND BUDGETS.

City Manager Bruce Stone reviewed and explained the proposed amendments to the FY 2017-18 General Fund and Capital Improvement Budgets. Mr. Stone told the Council that the changes would increase appropriations by \$134,494.

After a brief discussion, Council Member Symes moved to approve Resolution 01-02-2018 (B). Vice-Mayor Wilkinson seconded the motion. The vote: Yea – Hibbard, Symes, Wilkinson, Bennett and Cummings. Nay – None.



CITY COUNCIL MINUTES
January 2, 2018

ITEM VII. CONSIDERATION OF PROCLAMATION 01-02-2018 (A) CALLING AN ELECTION FOR THE OFFICES OF COUNCILMAN FOR WARDS 4 AND 5 FOR TUESDAY, APRIL 3, 2018, IN THE CITY OF THE VILLAGE, OKLAHOMA; PROVIDING FILING DATES AND METHODS OF FILING FOR SAID OFFICES PROVIDING FOR QUALIFICATIONS FOR SAID OFFICES AND LISTING THE POLLING PLACES.

City Manager Bruce Stone advised the Council that the dates and the length of the filing period comply with changes in the state law. Mr. Stone advised that the filing period for Ward 4 and 5 would be February 21, 22 and 23.

City Attorney Leslie Batchelor advised the Council that she looked at the State law, discussed the matter with the County Election Board and concurs with the Election Board's position.

After a brief discussion, Council Member Symes moved to approve Proclamation 01-02-2018 (A). Council Member Cummings seconded the motion. The vote: Yea – Hibbard, Symes, Wilkinson, Bennett and Cummings. Nay – None.

Peggy Vogt asked how the City would get the word out about the filing period. The city manager advised that the proclamation just approved has been on the City webpage for several months. Mr. Stone further advised that local newspapers usually print stories about the filing period for various public offices and that the County Election Board would have all the information available for those who are interested. Mr. Stone added that citizens can call City Hall anytime for the information as well.

ITEM VIII. REPORTS:

a) *Expenditure Reports: The Council reviewed the following expenditure reports.*

<i>General Fund, 12/20/2017:</i>	<i>\$75,936.62</i>
<i>Capital Improvement Fund, 12/20/2017:</i>	<i>\$136,708.32</i>
<i>Court Bond Fund, 12/20/2017:</i>	<i>\$170.00</i>

b) *Manager's Report:*

City Manager Bruce Stone reported that Building Inspector Curtis Prince is retiring and his last day would be January 15. Mr. Stone advised that Assistant Building Inspector Ken Nelson would take over his duties.



CITY COUNCIL MINUTES

January 2, 2018

Mr. Stone reported that a new business is considering locating in Casady Square and would submit an application for a Planned Unit Development, which, if approved, would address certain development issues that are essential to the viability of the development. Mr. Stone advised that consideration of this application would be on the Council Agenda sometime in February.

The city manager reported that The Village qualified as a Certified Healthy Community at the Merit Level this year.

c) Reports from Council:

Vice-Mayor Wilkinson and Council Member Symes wished everyone a Happy New Year.

Mayor Bennett asked the city manager if he had a list of Christmas Decoration winners from last year. Mr. Stone advised that he has the list.

Council Member Cummings stated that she would like to invite Dheepak Jayakrishna to the next meeting to show the Council examples of a new website design.

Council Member Cummings told the Council about plans for volunteers to meet and promote the special election to be held on January 9.

City Attorney Leslie Batchelor asked the Council's opinion about proceeding with the development of architectural design standards for commercially zoned properties. The Council did not give a clear indication on how they would like to proceed.

ITEM IX. CONSIDERATION OF ENTERING INTO EXECUTIVE SESSION ON ADVICE OF THE CITY ATTORNEY TO RECEIVE CONFIDENTIAL COMMUNICATIONS FROM ITS ATTORNEYS REGARDING:

A. THE ARBITRATION PROCEEDING BETWEEN THE CITY OF THE VILLAGE AND THE FRATERNAL ORDER OF POLICE, LODGE 222, IN THE MATTER OF THE TERMINATION OF GREG REECE, AND

B. LEFEBVRE VS. THE CITY OF THE VILLAGE, CASE NO. CJ-2017-830, DISTRICT COURT OF OKLAHOMA COUNTY, AS AUTHORIZED BY 25 O.S. (2015 SUPP.) §307(B)(4) BECAUSE DISCLOSURE WOULD SERIOUSLY IMPAIR THE ABILITY OF THE PUBLIC BODY TO CONDUCT THE PENDING PROCEEDINGS IN THE PUBLIC INTEREST.



CITY COUNCIL MINUTES
January 2, 2018

Vice-Mayor Wilkinson moved to enter Executive Session. Council Member Cummings seconded the motion. The vote: Yea – Hibbard, Symes, Wilkinson, Bennett and Cummings. Nay – None.

The Council reconvened in regular session at 9:33 p.m. The Council took no action.

ITEM X. NEW BUSINESS.

There was no New Business to come before the Council.

ITEM XI: ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 9:35 p.m.

Mayor Bennett

Vice-Mayor Wilkinson

Council Member Symes

Council Member Cummings

City Clerk

Council Member Hibbard